

SciTECH: 08 General Information, Terms & Conditions

These terms & conditions apply to both the SciTech and the Mini/SciTech courses.

Acceptance: An application becomes valid only when **SciTECH** receive a cleared payment.

Payments & Correspondence

SciTech: 08, 28 Carlton Road, Hale, Altrincham, Cheshire. WA15 8RJ

The fee is £185 per child attending. Bookings will close when the total number of places for that course have been allocated. Enquiries after this time will still be considered by using a waiting list on a first come first serve basis. Cancellations made before June 1st will be entitled to a full refund less 15% administration charges. Cancellations up to July 1st will be entitled to a 50% refund. After this date the course fee will be forfeit, but course material will be made available to the child with explanatory notes where applicable.

Welfare

During the course of the day, your child will not be permitted to leave the specially defined areas within the school without a prior request in writing.

A fully qualified paediatric nurse is a member of our team who can organise and monitor a range of medical requirements. Administration of medication sent in with a child will be undertaken provided there are clear instructions (preferably in writing) but responsibility for the consequences of such administration will remain with the parent/guardian and not with SciTech or the School.

Meals

Children are expected to bring a packed lunch each day. Cordials & biscuits are provided at break-times free of charge.

Course Programme

In an effort to reach an optimum experience for the children, we shall be reviewing their progress and may alter the emphasis of the course accordingly. Also, we take advantage of new resources as they become available. Accordingly, the description of the programme of activities may vary from the actual programme delivered.

Special Needs

We recognise that some children may have certain disabilities. **This should not exclude any child from SciTech.** All such children are most welcome providing prior arrangements are made with the organisers.

Transport, Parking and Collection

Delivery and collection of children will be strictly controlled and monitored to ensure a safe handover of your child. Details of these procedures will be made available shortly before the event. At that time, a list of other children coming to **SciTECH: 08** from your area (based on postcode) will be made available so that rotas may be arranged.

Privacy & Media

From time to time SciTech draws the attention of the media (press, TV, Radio and Internet.) This means that images of the participating children may appear in the media. However the children's names where used, will be their first names only. SciTech will consent to the media on the children's behalf. Parents requiring restrictions beyond this level can make separate arrangements with SciTech.

Personal Data Disclosure: Personal data retained by SciTech is for SciTech's exclusive use and will not be passed on to any 3rd party without seeking explicit permission to do so except where this is differed by the demands of the UK Data Protection statutory requirements.

Insurance

All children will be covered under the terms of the Insurance policy between the School, SciTech and their Insurers. Details of which will be available on written request to the SciTech Office.

Standards of Behavior

SciTECH: 08 is run for the benefit of all the children participating. Accordingly, any child who exhibits dangerous or disruptive behaviour will be removed from the course immediately and without refund.

Grouping

The children on the SciTech course, will be allocated to a group for the whole one week course. Each group is intended to have a balance of age and ability. Emphasis will be placed on team achievements as well as that of the individual. If your child has a particular friend they would (or would not) like to be grouped with, please indicate this on the booking form and we will do our best to accommodate this. SciTech reserves the right to place children in groups at its discretion which may be contrary to the wishes of the child or their family whether expressed on the booking form or any other communication.